

I. CALL TO ORDER at 6:30 pm in the basement meeting room of the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr and Neal Janvrin; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. The filing period for Town and School District Offices closed on Friday, January 29, 2016. A full listing of candidates declared is available on the Town's website. Candidates Night has been scheduled for Monday February 29, 2016 at 6:00 pm at the Fremont Public Library. This will be posted on the Town's website and at Town and School buildings.
3. The NH Primary polling location is at Ellis School, with polls open from 7:00 am to 8:00 pm on Tuesday February 9, 2016.
4. There will now only be one Household Hazardous Waste Day and it is scheduled for the fall, on Saturday September 17, 2016, likely to be held at the Brentwood Highway Garage.

III. LIAISON REPORTS

02/02/2016 Budget Committee – The Committee met very briefly on Tuesday night before the Town Deliberative Session. The agenda was to take a position on the amended School budget from the School Deliberative Session from Saturday. The Committee recommended the new number (\$12,457,950) from Deliberative Session by a vote of 7-0.

02/02/2016 Deliberative Session – Held on Tuesday evening at Ellis School and is currently being rebroadcast on FCTV.

02/03/2016 Planning Board – Holmes Sr reported that the Sign Subcommittee is meeting on Tuesday February 16, 2016 at 2:00 pm with the Planner.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes for 27 January 2016. Motion was made by Holmes Sr to approve the minutes of the Board's meeting on 27 January 2016. Janvrin seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

At 7:00 pm Selectmen met with Department Head, see information in sequence below.

VI. OLD BUSINESS

1. SRRDD 53-B representative Fran Armstrong attended last week's quarterly meeting and provided these updates: The Committee has decided that one Household Hazardous Waste Day (HHWD) is sufficient to our needs and it will be held annually in September. This year it will be the 17th, likely at the Brentwood Highway Garage. New banners for the HHWD are being fabricated and each town will have

one. The Officers remain the same. Negotiations with the Town of Raymond look promising to join the District, which will help reduce cost for the remaining six (6) towns.

2. The polling equipment setup will take place at Ellis School on Monday February 8, 2016 beginning at 3:30 pm. Takedown begins on Tuesday evening February 9th at 8:00 pm. Copies of the Selectmen's Election Duties were provided by the Town Clerk.

Selectmen reviewed appointments presented by the Town Clerk for Inspector of Elections (Republican) for Renee King, Jeanne Nygren, Mary Dutton. Motion was made by Janvrin and seconded by Holmes Sr to approve appointments for Inspector of Elections – Republican for Renee King, Mary Dutton and Jeanne Nygren. The vote was unanimously approved 3-0.

3. The Cullen matter is back in court in Boston MA next week, on Thursday February 11, 2016. Carlson is required to be in attendance that day.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$516,486.12 for the current week dated 29 January 2016. Motion was made by Holmes Sr to approve the manifest of \$516,486.12. Janvrin seconded and the vote was approved 3-0.

2. The Voter Guide had been distributed to Selectmen yesterday following Tuesday's Deliberative Session. There were no changes made to the Warrant at Deliberative Session, so the document was primarily updated with voting dates and times, and other logistics as well as some corrections pointed out at Deliberative Session. The Board found the document in order and it will go to the website and for the Town Report printing.

There was discussion about the Planning Board meeting of last night and how the notice process works. Carlson explained that the only posted and mailed notice is of the original Public Hearing. Anyone interested in a hearing topic would attend that initial noticed hearing, and each time it is continued, it is announced at that hearing, continued to a date and time certain.

There was also discussion about what the abutter notification is. Anyone with questions about the hearings or notice process could ask the Town Planner or contact Heidi Carlson.

Deputy Fire Chief Joe Nichols came in to the meeting at 6:45 pm.

3. Selectmen reviewed the folder of incoming correspondence.

4. Selectmen reviewed Land Use Change Tax Warrants and Bills for the following parcels as prepared by the Assessor:

03-015.001.071	\$2,142.85	61 Hall Road
02-001.017	\$8,500.00	94 Thunder Road

Motion was made by Holmes Sr to approve both warrants as stated above. Janvrin seconded and the vote was unanimously approved 3-0.

5. Selectmen reviewed a draft of the Candidate Night Notice. As noted in the announcements, it will be held on Monday February 29, 2016 at 6:00 pm at the Fremont Public Library.

VIII. WORKS IN PROGRESS

1. The 2015 Town Report is almost done. The final reports are still coming in. Most of the book is online already and the print version will be back at the end of February.
2. The Town is looking for interested volunteers for the following positions:
 - a. Zoning Board of Adjustment Member (usually meets once per month)
 - b. Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative (usually meets bi-monthly)
 - c. Parks & Recreation Commission Member (meets once per month with several special events)
 - d. Planning Board Alternate (meets twice per month)
 - e. Budget Committee Member (meets quarterly and then weekly from October to early January)– there is still one position open for a three year term if a write-in candidate wanted to step forward.

Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

As he waited for the new candidate to arrive, Deputy Chief Nichols updated the Board on the truck order and that it is underway and expected to be completed sometime this summer and to Fremont by fall.

He briefed the Board Tank 4 specifics. There was discussion about the well at the Safety Complex as well as the recent improvements in the bay area at the station which were completed by town maintenance staff.

At approximately 7:06 pm FFRD Candidate Mario Gutierrez came into the meeting. Deputy Chief Nichols stated that Gutierrez has been on the Association since moving to Fremont last summer and his wife is also a member of the Department. Gutierrez is a firefighter in the Navy and has the equivalent of FF1 certification in Connecticut and Hazardous Materials from Connecticut. Nichols stated that he shows good interest in the Department and has been involved in several activities. The Board discussed procedure, which generally includes appointment for a one year probationary period. Nichols said that he has completed all of the application paperwork and background checks, which were submitted for the Town's payroll file.

Janvrin then moved to appoint Mario Gutierrez for a one year probationary period to the Fremont Fire Rescue Department. Holmes Sr seconded and the vote was unanimously approved 3-0.

Gutierrez and Nichols left the meeting at approximately 7:15 pm.

IX. NON-PUBLIC SESSION NH RSA 91-A

Carlson had some employment applications to review with the Board. At 7:20 pm Janvrin moved to enter non-public session pursuant to NH RSA 9-A:3 II (b) and (c) to discuss the employment applications and pending evaluations.

Selectmen reviewed applicant positions for the part-time Selectmen's Office and the Land Use Administrative Assistant. There was discussion about the applicants and background/skill levels as well as the evaluation process that they would like to complete for last year.

At 8:14 pm motion was made to come out of non-public session by Janvrin. Holmes Sr seconded and the vote was approved 3-0 after a roll call vote: Cordes – yes; Holmes Sr – yea; Janvrin – yes.

Approved 02/11/2016

The Board reported that they had reviewed and discussed employment applications and time reporting as well as evaluations. Next week the Board will work on some policy updates. The Board will discuss potential changes to the Personnel Policy the following week (meeting of 02/18/2016). Some of the topics to be reviewing include the vacation and weapons sections.

The Board discussed a fiscal responsibility policy as well as pay requisition forms.

The next regular Board meeting will be a work session, to be held on Thursday February 11, 2016 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Janvrin and seconded by Holmes Sr to adjourn the meeting at 8:15 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator